

To: Members of the Garden Club of Danville
From: Committee on Special Projects
Re: Introduction of Special Projects Award Program
Background and Application Process – Year Two
Date: September 12, 2017

The Garden Club of Danville is proud to sponsor for the 2018 year the second opportunity for a Special Projects Award Program, which will provide funds to encourage and enable club members to undertake community projects, either individually, in teams, or in partnership with other community non-profit organizations.

We have been much encouraged by the public's interest and support of the local garden tours we have sponsored in the last few years. Danville homeowners generously opened their gardens to us and the public attended with great enthusiasm and appreciation.

Inspired by this dynamic, The Garden Club of Danville introduced for 2017 and now repeats for the year 2018, a program to share garden tour proceeds with the community in the form of Special Projects Awards. The GCD's mission is to encourage the advancement of horticulture and creative design, aid in civic beautification, and promote conservation and protection of our natural resources. Projects submitted must further these goals.

Additionally, The GCD will be looking for projects which:

- Have a strong public impact on the community;
- Show potential to be self-sustaining once GCD funding ends;
- Will come to fruition in two years, the maximum award length;
- Involve partnership or sponsorship with other organizations or agencies;
- Possess a strong educational component.

Members are encouraged to look around the community with an eye to enhancements. Be creative. Be proactive. Be collaborative. The application form is attached. For 2018 projects, applications must be submitted by October 15, 2017. Projects will be selected by November 15, 2017.

Thank you for your interest. We look forward to your application.

Committee on Special Projects Members: E. Joyce Eulner, Chair, Kay Arnold, Gigi Biles, Pat Boatwright, Sandy Reigelman, Janie Taylor, Sarah Wiltsee.

The Garden Club of Danville
APPLICATION FOR SPECIAL PROJECTS AWARD

Project should further the mission of The Garden Club of Danville, which is to encourage the advancement of horticulture and creative design, aid in civic beautification, and promote conservation and protection of our natural resources.

Name of GCD applicant _____ Date _____

Applicant Telephone Number _____ E-mail _____

TITLE OF PROJECT _____

Name of organization partnering with (if any) (Attach proof of organization's non-profit status.)

Partnering organization contact: Name _____

Telephone Number _____ E-mail _____

(1) Describe project goal (including type of project, location, size, etc.) Use back of page or separate sheet if necessary.

(2) What is timeline for beginning and completion of project?

(3) What is purpose of project (e.g., historical preservation, education, civic beautification)

(4) What assistance are you requesting from GCD? (Check all that apply.)

_____ Initial design consultation _____ Physical planting of garden

_____ Renovation of existing garden _____ Maintenance instruction

_____ Short-term maintenance assistance _____ Funds

_____ Other (describe) _____

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(5) (Complete only if partnering with non-profit organization.) Please use space below to describe the resources (financial, labor, etc.) that the organization will contribute to the project. Use back of page if needed. Attach budget and approval from your organization's Board of Trustees or Directors for the project.

(6) Describe how the project can be self-sustaining once implemented. _____

(7) Signatures of members of The Garden Club of Danville who support your project.

(8) Upon receipt of funding, the recipient agrees to the following:

- (a) Provide status report half-way through project with expenditure documentation;
- (b) Submit final report within 30 days of project award end date with expenditure documentation; include photos of project's start, progress, and completion;
- (c) Coordinate publicity with GCD.

Signature of GCD applicant

Mail applications to Projects Chair, The Garden Club of Danville, P.O. Box 1762, Danville, KY 40423.

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